



FOR OFFICE USE ONLY	
Application received on: ____ / ____ / 2021	Application Reference Number: PSA ____ / 21 / ____

PUBLIC SPACES ARTS FUND

APPLICATION FORM

Name of Applicant

Title of Application

Date of Application submission

Total Amount Requested

(Maximum amount that can be requested under this Fund is Euro 50,000. Applicants may request up to 80% of the project expenditure)

Reference Number

TEMPLATE

1. GENERAL INFORMATION

1.1 Project Title _____

1.2 Project type _____

1.3 Primary area of activity _____

1.4 Secondary area of activity _____

1.5 Project Description

Please provide overview of proposed programme of activities

1.6 Upload Local Council Endorsement letter –
Upload file

1.7 Did you ever benefit from public funds?

Yes

No

TEMPLATE

1.8 If yes, kindly specify the name/s and dates of the funds awarded in the past three years.

1.9 Additional Documentation

Add files

2. TIME FRAME

2.1 Provide details regarding the key milestones and timeframes to fulfil project including approvals, safety requirements and maintenance.

Start Date ___/___/___ (Eligible timeframe 29/11/2021 – 29/11/2023)
End Date ___/___/___

Step 1: _____ From: ___/___/___ to ___/___/___ Description: TEMPLATE
Step 2: _____ From: ___/___/___ to ___/___/___ Description: (Add steps as required)

Additional Documentation: + Add files
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3. Profiles

TEMPLATE

CV Insert CV of applicant

Profile 1	Name	_____
	Role	_____
	Bio Note	_____
	CV	Insert CV of Profile 1

Add Profiles as required

Additional Documentation:
+ Add files

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4. Criteria

Criterion 1: Concept (40 marks)

The evaluators will consider the project concept, the collaborations involved, the contribution of the project towards the long term-capacity (skills & resources) of the beneficiary, collaborators, participants and the wider community , and to what extent the project addresses the Fund’s objectives.

- Is the proposed project specifically designed for the site and is commensurate in scale with its surroundings? Is it a suitable addition to the public space proposed? Does it aesthetically enhance the public space to which it relates or otherwise interacts with its surrounding environment? Is the proposed artwork durable and reasonable to maintain in terms of time and expense? (20 marks)
- Is the proposed artwork being designed and constructed by persons experienced in the production of such artwork? (10 marks)
- Is the proposed artwork suitable by way of form and quality for public viewing and accessibility? Does the project contribute to a sense of civic pride? (10 marks)

Upload Site Plan and 3D renderings

+ Add files

Additional Documentation:

+ Add files

Criterion 2: Project Management (20 marks)

The evaluators will consider the level of commitment and preparation in place prior to the proposal, as well as the proposed strategic plan to deliver and achieve the aims of the project.

- Did the applicant obtain all the necessary approval as required? (5 marks)
- Did the applicant identify all the public safety conditions or factors and provide ways to mitigate them? (5 marks)
- Is the proposed timeframe reasonable and realistic? Are the key milestones to fulfil the project clear? Does the applicant provide a long-term plan to define long-term maintenance (not less than 30 years)? (10 marks)



Additional Documentation:
+ Add files

Criterion 3: Audience Engagement (20 marks)

The evaluators will consider the type of audience engagement. The proposals need to take into consideration the actual space in which the installations will be set up in.

- Does the proposal include an element of immersive and interactive narratives that are emotional, inspiring and thought provoking, reflecting the world's new realities? (10 marks)
- How will the proposed project transmit the values of the Sustainable Development Goals to the audience? For more information refer to: [https:// www.un.org/sustainabledevelopment/sustainable-development-goals/](https://www.un.org/sustainabledevelopment/sustainable-development-goals/) (5 marks)
- Provide details on the accessibility level of the proposed project. (5 marks)

Additional Documentation:
+ Add files

TEMPLATE

Criterion 4: Budget (20 marks)

The evaluators will consider how well-planned and realistic the presented budget plan is.

- Is the application and budget presented well researched and planned? (10 marks)
- Are the objectives of the project clearly reflected throughout the application and financial plan? (10 marks)

5. Budget

5.1 Add VAT Certificate of Registration
Upload file

5.2 Tick where applicable
 Registered under Article 10*
 Registered under Article 11 (Exempt)

TEMPLATE

*Applicants registered under Article 10 who will recover VAT, need to exclude recoverable VAT from the budget.

I hereby declare that to my knowledge the correct declarations are made to Arts Council Malta, and that the proper VAT status is declared. In the case of false declaration, I assume full responsibility of with the applicable consequences.

5.3 Expenditure Artistic Fees
 Contingency (10% of total budget cost)
 Add other expenditure

Income Total amount requested from fund
 Add Other sources of income

Attach Quotes if available
